BLACKPOOL SAFEGUARDING ADULTS BOARD

Blackpool Safeguarding Children Board

JOINT TRAINING AND DEVELOPMENT SUB-GROUP

TERMS OF REFERENCE

1	**OVERALL STATEMENT**
	The purpose of this subgroup is to provide the strategic lead to promote learning and development by each Board and within its partner agencies. It will also be responsible to each Board for the planning, delivery and evaluation of multi-agency safeguarding training and the verification of single agency training. The primary aim of this training is to equip staff with the required skills to effectively safeguard and protect children and adults who are at risk, thereby improving practice and ultimately leading to improved outcomes for children and adults at risk. This will include promoting effective working relationships between agencies, shared understanding of local arrangements to safeguard children and vulnerable adults and a common understanding of thresholds for action and early intervention strategies. The Sub Group will be responsible for ensuring that the Boards meet statutory requirements in relation to multi-agency training.
2	**TERMS OF REFERENCE**
2.1	To develop the Safeguarding Training Strategy and Operational Framework on behalf of each Board and to ensure strategic training objectives are met
2.2	To communicate agreed training competency frameworks
2.3	To identify those staff within partner organisations who require multi-agency training, and undertake an annual review of identified training needs to inform the training programmes. A full TNA to be completed every two years.
2.4	To plan, develop, implement and review a multi-agency safeguarding training programme that meets identified training needs
2.5	To develop a multi-agency pool of trainers drawn from each Board's partner agencies to assist in the delivery of the training programme
2.6	To ensure that training delivered under the auspices of each Board is of a consistently high standard and is informed by current local and national policies, research and practice developments

2.7	To be responsible for evaluating the quality and effectiveness of training provision and to address any issues arising in respect of the development and delivery of the training and development programme (to include impact analysis)
2.8	To ensure that single agency safeguarding training provided by each Board's constituent partner agencies meets the standards set.
2.9	To work with the sub groups of each Board to ensure that learning is shared, access to training is promoted and that a consistent approach is maintained by each Board and its partner agencies
2.10	To ensure that all training commissioned /provided is cost effective and that the annual training budget is used to best effect
2.11	To deliver any other delegated areas of work determined by each Board's business planning process
3	**SUB GROUP MEMBERSHIP**
	Representatives from: **Blackpool Safeguarding Adults Board** **Blackpool Safeguarding Children Board** **Blackpool Council (to include representatives from each of the following)** • Organisation and Workforce Development Unit • Children's Social Care • Adults' Social Care • Education • Youth Offending Team **Blackpool Clinical Commissioning Group (BCCG)** **Blackpool Teaching Hospitals NHS Foundation Trust (BTH)** **Lancashire Care Foundation Trust (LCFT)** **Blackpool Coastal Housing** **Lancashire Constabulary** **Cumbria and Lancashire Community Rehabilitation Company** **North West National Probation Service** **Carewatch** **Third Sector (currently NSPCC and UR Potential)** **North West Ambulance Service** **Lancashire Fire and Rescue** **Blackpool & Fylde College** The subgroup will be supported by an administrator provided by either Board, on an agreed basis.

4	**ATTENDANCE**
	There is an expectation that members will attend no less than 75% of all meetings – minimum of 4 per year. All members to have a nominated deputy who can represent them in case of absence
5.	**DEPUTIES**
	Each sub group member should have a named nominated deputy. This person only can act as their deputy for meetings they are unable to attend.
5	**CHAIR**
	Dr Cathie Turner, Head of Safeguarding/Designated Nurse BCCG
6	**VICE CHAIRS**
	Denise Williams, Blackpool Coastal Housing Wayne Millard, Professional Lead, Blackpool Council (Adults)
7	**AGENDA**
	The agenda is set by the Chair with support of each Board's Business Development Manager and/ or Training Co-ordinator. All items for inclusion should be sent to the Chair or either Board's business unit for consideration.
8	**QUORACY**
	Representation of three different agencies and either the chair or vice chair
9	**REPORTS TO**
	This group will report directly to each Board in an agreed format. Members will take responsibility for reporting to their respective organisational Senior Management Team (SMT).
10	**FREQUENCY/LENGTH OF MEETINGS**
	Minimum of 6 meetings per annum. Annual development day Length of each meeting = 2-3 hours

These Terms of Reference will be reviewed on an annual basis by the Training and Development subgroup and agreed by each Board.

Agreed: 20th April 2015